



PUBLIC MEETING NOTICE  
**DIVISION OF THE STATE ARCHITECT (DSA)**  
**ADVISORY BOARD**

**ANNUAL PLANNING SESSION**

Thursday, October 13, 2005  
10:00 a.m. – 5:00 p.m.

**ANNUAL MEETING**

Friday, October 14, 2005  
8:00 a.m. – 3:30 p.m.

Kellogg West Conference Center & Lodge  
3801 West Temple Avenue  
Pomona, CA 91768  
[www.kelloggwest.org](http://www.kelloggwest.org)

**ANNUAL PLANNING SESSION**  
**Thursday, October 13, 2005 10:00 a.m. to 5:00 p.m.**

In this session, the State Architect, DSAAB Chairs, Vice Chairs, DSA Staff, and DSA Technical Representatives work together to plan the 2006 calendar year.

**10:00 – 10:10 a.m. - Welcome and Meeting Overview** **Lowell Shields**

**10:10 - 10:30 a.m. - Warm up** **TBD**

**10:30 – 11:15 a.m. - DSA Current Issues** **David Thorman**

- Identification of Issues at the forefront for DSA

**CURRENT ISSUES WITH EACH COMMITTEE** **COMMITTEE CHAIRS:**

- Project/program
- Administrative (membership, attendance, locations, etc)

**11:15 – 11:30 a.m. – Building Standards Committee** **Gale Bate**

**11:30 – noon – Excellence in Public Building Committee** **Charles Higuera**

**Noon – 1:00 p.m. – Lunch**

**1:00 – 1:15 p.m. – Inspector Committee** **Dennis Shallenberger**

1:15 – 1:30 p.m. – Policy and Procedures Committee	Lowell Shields
1:30 – 1:45 p.m. – Safety & Emergency Response Committee	Jo Ann Koplin
1:45 – 2:00 p.m. – Universal Design Committee	John Paul Scott
<b>2:00 – 3:15 p.m. – Committee Assessment</b>	<b>Lowell Shields</b>
<ul style="list-style-type: none"> <li>▪ Identify continuing committees</li> <li>▪ Assignment of DSA issues</li> <li>▪ Creation of New Committees</li> </ul>	
<b>3:15 – 3:45 p.m. – Break (room check-in)</b>	
<b>3:45 – 4:45 p.m. – Recap</b>	<b>Lowell Shields</b>
<ul style="list-style-type: none"> <li>▪ Summary</li> <li>▪ Review and discussion of Committee's stated purpose and definition</li> <li>▪ Chair and Vice-Chair responsibilities</li> <li>▪ Wrap up and close</li> </ul>	
<b>6:00 p.m. – 8:30 p.m. – Dinner</b>	

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**ANNUAL MEETING**  
**Friday, October 14, 2005 8:00 a.m. to 3:30 p.m.**

**7:00 a.m. – 8:00 a.m. - Breakfast**

<b>8:00 a.m. – 8:30 a.m. – Chairs Report</b>	<b>Lowell Shields</b>
<ul style="list-style-type: none"> <li>▪ Outcome of planning meeting</li> <li>▪ Update on membership changes</li> <li>▪ Approval of Minutes – July 21, 2005</li> </ul>	

**COMMITTEE REPORTS ANNUAL SUMMARY OF INDIVIDUAL COMMITTEE ACCOMPLISHMENTS AND PENDING ISSUES**

<ul style="list-style-type: none"> <li>▪ Annual Summary-Accomplishments and pending issues</li> <li>▪ New issues that will be addressed</li> <li>▪ Presentation of motions to forward to the State Architect</li> <li>▪ Approval of Minutes</li> </ul>	
8:30 – 8:50 a.m. – Building Standards Committee August 18, 2005	Gale Bate
8:50 – 9:10 a.m. – Excellence in Public Building Committee September 9, 2005 (no minutes)	Charles Higuera
9:10 – 9:30 a.m. – Inspector Committee September 1, 2005	Dennis Shallenberger

9:30 – 9:50 a.m. – Policy and Procedures Committee September 8, 2005 (no quorum)	Lowell Shields
9:50 – 10:10 a.m. – Safety & Emergency Response Committee September 14, 2005	Jo Ann Koplin
10:10 – 10:30 p.m. – Universal Design Committee July 29, 2005 (no minutes) September 15, 2005	John Paul Scott

**10:30 a.m. – 10:45 a.m. – Break**

**DSA REGIONAL MANAGER’S REPORTS**

10:45 – 11:00 a.m. – Bay Area Office  
 11:00 - 11:15 a.m. – Sacramento Office  
 11:15 – 11:30 a.m. – Los Angeles Office  
 11:30 – 11:45 a.m. – San Diego Office

**REGIONAL MANAGERS:**

Nat Chauhan  
 Dan Levernier  
 Jack Bruce  
 Mahendra Mehta

**11:45 – 1:15 p.m. – Lunch (and check-out)**

**1:15 – 1:50 p.m. - State Architect’s Report**

- Legislative Report
- Superpartnering Forum
- Policy Executive Committee
- Strategic Plan
- Sustainability

**David Thorman**

**1:50 – 2:10 p.m. - Executive Director’s Report**

- Proposed changes to DSAAB regulatory language
- DSAAB Process feedback

**Mary Ann Aguayo**

**2:10 - 2:40 p.m. – Stakeholder Participation in DSA’s IBC  
Adoption Process**

**Chip Smith**

**2:40 – 2:50 p.m. – New Business**

**Lowell Shields**

**2:50 – 3:10 p.m. – Meeting Summary/Next Steps/Next Meeting Dates       "**

**3:10 – 3:30 p.m. - Public Comments   "**

**3:30 p.m. - Adjournment**

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The meeting facilities are accessible to the disabled.  
 Requests for special accommodations (assisted listening device, sign language interpreters, teleconference equipment, etc.) should be directed to Liz Schroeder at (916) 327-7230 or by email: [dsaab@dgs.ca.gov](mailto:dsaab@dgs.ca.gov) **no later than 5 working days** before the meeting date.

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Reminder: Please call (916) 327-7230 on October 11 after 3:00 pm to confirm that the meeting will take place as scheduled. Also, notify no later than October 6 if you are a Board member and will be unable to attend.

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**Agenda Available for download at:**  
<http://www.dsa.dgs.ca.gov/DSAAdvisoryBoard/meetings.htm>